VERIFICATION OF SERVICE CREDIT FOR CIAR

1. Problems of research

    a. PCS

        From payroll folder -
          Notice of arrival
          Notice of departure
        (Old records from archives takes about 4 days.
         Archives short of help too.)

    b. TDY

        Different periods - different systems of records
        Procedures -
          Identify advance account record for period - request from archives

          From advance account record, identify voucher numbers, then
          request archives for vouchers

        OSA - separate records not available to O/F.

    c. Proprietary - S/A's

        PCS - Pseudo

        TDY - Some records not in existence - other records retired by
              old Commercial Division - not available to O/F.

2. Needed actions

    ✓ a. Agree on who makes request
    25X1A9a   ██████████ case - 3 or 4 requests
    25X1A9a

                      DD/P/OP list

    b. Requests should not come except from O/P
          DDP/OP

Excluded from automatic
downgrading and
declassification

c. Accept as _verified_ all data on runs subsequent to 7/11/58; O/P to indicate as verified if taken from such course.

d. Determine _current ground rules_

✓ (1) PCS - O/P is reporting dates of arrival at and departures from station

✓ (2) TDY - O/P is reporting date of departure from and return to point in U. S. _not_ adjusted for leave taken

e. Office of Finance needs all identification possible

████████████████████████████████████ 25X1A

Periods of travel

(Have division files been exhausted as potential sources?)

f. Why is O/P unable to verify records from personnel folder on PCS?

(Is O/P on distribution for receipt of cables on arrivals and departures?)

g. Why are we trying to verify cases of less than 60 months (DDP/OP list)

h. Which way do we go on what constitutes "service abroad"?

Departure from U. S. (TDY)
vs.
Arrival at duty station (PCS)

(Travel by air or ship makes a sizeable difference of days.)

i. Board has determined home leave between tours counts as service; however, current reporting procedures from payroll merely gives arrival at station and departure from station.

J. Future Records

2